

GREENFIELD CEMETERY DISTRICT
EMERGENCY CLOSED SESSION MEETING
FRIDAY JANUARY 25 2025, 4:00 PM
@ GREENFIELD LIONS HALL 618 APPLE AVE.
GREENFIELD, CA 93927

CALL TO ORDER:

TIME: 4:00 PM

Adjourned: 5:25 PM

ROLL CALL: David Kong (Chair), Beatriz Diaz (Clerk), Raul Rodriguez, Clara Valdivia, James Thorp

Public comments: Members of the public will be afforded the opportunity of a **3-minute** public comment and may do so when the board opens public comments. “The board will normally not respond to public comments”. If an Item is on the agenda and you want to make a public comment, please save your comment when the item comes up.

1. Closed Session:

Discussion/Action item:

- A. The board will discuss the interim manager and employee issues.
 - ✓ The board discussed the interim manager resignation. Jesus Tovar told several board members he was giving the district a written resignation, but one was not received at the time of the meeting, so the board has accepted him not returning to work as his resignation and therefore he’s been recognized as no-longer working for the cemetery district.
- B. The board will discuss Greenfield Cemetery District employees and staff. *
 - ✓ The board discussed Manuel Mireles and the offering of a severance package for retirement.
- C. The board will discuss Cemetery District Employees and potential hires.
 - ✓ The board discussed the need to hire a cemetery district employee and run an ad in the paper and on the website. The board gave Janet permission to run the ad for the same time period (2 weeks) that they did price hikes in the Salinas Valley Tribune with the following details:
 - Monday – Friday and the possibility of Saturday due to the occasional burial. 8:00 AM – 5:00 PM.
 - Pay rate of: \$18.00 - \$20.00 an hour.
 - Location: Oak Park Cemetery & Greenfield Cemetery
 - Experience helpful but not required. Bilingual helpful but not required.
 - ✓ Anival Mireles was working with Jesus Tovar at the time of his resignation digging a hole for a burial. The board agreed to hire him for the time being to maintain the cemetery and welcomes him to apply for the position hiring for. The board agreed to \$20.00 an hour for a 90 day period – 40 hours a week (8:00 AM – 5:00 PM Monday – Friday with the exception of one day a week if there is a Saturday burial).
- D. The board will discuss Work Alternative Program and United Way.
 - ✓ The board discussed work alternative and has agreed to pause/table help right now due to employee transitions.