

**GREENFIELD CEMETERY DISTRICT
REGULAR MEETING
MONDAY FEBRUARY 17TH, 2025
5:30 PM @ GREENFIELD LIONS HALL 618 APPLE AVE.
GREENFIELD, CA 93927**

CALL TO ORDER: **TIME:** _____ **Adjourned:** _____

ROLL CALL: David Kong (Chair), Beatriz Diaz (Clerk), Raul Rodriguez, Clara Valdivia, James Thorp

PUBLIC COMMENTS: Members of the public will be afforded the opportunity of a **3-minute** public comment and may do so when the board opens public comments. “The board will normally not respond to public comments”. If an Item is on the agenda and you want to make a public comment, please save your comment when the item comes up.

1. Public comments:

2. Approval of Minutes for January 20th, 2025

Motion by: _____ Second by: _____
AIF: _____, Any Objections: _____, Any Abstentions: _____ Motion: _____

3. Approval of Minutes for January 24th, 2025

Motion by: _____ Second by: _____
AIF: _____, Any Objections: _____, Any Abstentions: _____ Motion: _____

4. GREENFIELD PROJECT MANAGER JANET THORP’S REPORT:

- A. The report will be presented by Janet Thorp.
- B. The board will comment and or ask any questions on report.
- C. The board will turn the floor over to any public comment(s); one comment/response per individual.
- D. The board will finalize their comments and question.

5. INFORMATIONAL ITEMS:

- The board will discuss the tractor at the Greenfield Cemetery District and any updates in regards to repairs and maintenance on the tractor.
 - A. The report will be presented by James Thorp; the board will make comments and ask questions.
 - B. The board will turn the floor over to any public comment(s); one comment/response per individual.
 - C. The board will finalize their comments and question.
- The board will discuss the issue of the receding lawn near plot I and potentially D in the old section of the cemetery. Our interim manager brought up the possibility of adding a border and planting around 6 ½ inches of lawn in the spring.
 - A. The item will be presented by Janet Thorp; the board will make comments and ask questions.
 - B. The board will turn the floor over to any public comment(s); one comment/response per individual.
 - C. The board will finalize their comments and question.
- The board will discuss the possibility of adding a Vice President to the Greenfield Cemetery District, in addition to the President/Chair position and clerk.
 - A. The item will be presented by David Kong; the board will make comments and ask questions.
 - B. The board will turn the floor over to any public comment(s); one comment/response per individual.

C. The board will finalize their comments and question.

BUSINESS ACTION ITEMS:

- The board will complete their bi-yearly vote for the Board President and clerk for the next two years according to bylaws recently adopted on May 20th, 2024 – previously tabled at our last board meeting.
 - A. The item will be presented by Janet Thorp; the board will make comments and ask questions.
 - B. The board will turn the floor over to any public comment(s); one comment/response per individual.
 - C. The board will finalize their comments and questions.
 - D. The board will vote to elect a President for the Greenfield Cemetery District for 2025-2026:

Motion by: _____ Second by: _____

Motion: *The motion as it was made will be in the February 17th, 2025 minutes*

AIF: _____, Any Objections: _____, Any Abstentions: _____

- The board will discuss the position that was opened up on January 24th, 2025 per the emergency meeting, and vote on a closing date for applications. The board will set a date for interviews.
 - A. The item will be presented by Beatriz Diaz; the board will make comments or ask questions.
 - B. The board will turn the floor over to any public comment(s); one comment/response per individual.
 - C. The board will finalize their comments and questions.
 - D. The board will vote on the closing date for applications.

Motion by: _____ Second by: _____

Motion: *The motion as it was made will appear in the February 17th, 2025 minutes.*

AIF: _____, Any Objections: _____, Any Abstentions: _____

- The board will discuss the cemetery convention and get a final count on all the members and employee's wishing to attend. The board will vote to pay \$572.00 per person for the March convention in Monterey, California.
 - E. The item will be presented by Janet Thorp; board will make comments or ask questions.
 - F. The board will turn the floor over to any public comment(s); one comment/response per individual.
 - G. The board will finalize their comments and questions.
 - H. The board will vote on the closing date for applications.

Motion by: _____ Second by: _____

Motion: *The motion as it was made will appear in the February 17th, 2025 minutes.*

AIF: _____, Any Objections: _____, Any Abstentions: _____

6. PLEASE REFER TO CURRENT EXPENSE SHEET IS ATTACHED TO THE AGENDA.

- A. The board will make any comments or questions.
- B. The board will turn the floor over to any public comment(s).
- C. The final recognition of the expenses will be acknowledged and the expense portion of the meeting will be closed.

7. FINAL BOARD COMMENTS:

- Each member of the board will take 1 minute to add in any final comments or agenda items for the March meeting.
 - A. The board will make their final comments.
 - B. The board will turn the floor over to any public comment(s).
 - C. The final comments section will be closed and the meeting will be turned over to closed session.
Adjournment pending if the session needs to be re-opened.

8. CLOSED SESSION:

- The board will discuss issues that have been brought to the board's attention over the span of the last several months in regards to plots, pre-plots, and maintenance by members of the public either in person or through our streamline website.
- The board will discuss employees post the emergency meeting on January 24th, 2025 after the resignation of our interim manager. They will also briefly discuss applicants that have applied for the current advertised position.
- Lawyer, Brian Hughes, may join closed session via zoom.

9. THE BOARD WILL OPEN THE SESSION BACK UP TO THE PUBLIC.

The agenda can also be located and downloaded at our website:

<https://www.greenfieldcemetery.org/>

NEXT REGULAR BOARD MEETING MARCH 17TH, 2025

BOARD MEMBERS:

David Kong (Chair), Beatriz Diaz (Clerk), Raul Rodriguez, Clara Valdivia, James Thorp