

**GREENFIELD CEMETERY DISTRICT  
REGULAR MEETING  
MONDAY JANUARY 20, 2025  
6:00 PM @ GREENFIELD LIONS HALL 618 APPLE AVE.  
GREENFIELD, CA 93927**

**CALL TO ORDER:**                      **TIME:** \_\_\_\_\_                      **Adjourned:** \_\_\_\_\_

**ROLL CALL:** David Kong (Chair), Beatriz Diaz (Clerk), Raul Rodriguez, Clara Valdivia, James Thorp

**PUBLIC COMMENTS:** Members of the public will be afforded the opportunity of a **3-minute** public comment and may do so when the board opens public comments. “The board will normally not respond to public comments”. If an Item is on the agenda and you want to make a public comment, please save your comment when the item comes up.

**1. Public comments:**

**2. Approval of Minutes for December 16, 2024**

Motion by: \_\_\_\_\_ Second by: \_\_\_\_\_  
AIF: \_\_\_\_\_, Any Objections: \_\_\_\_\_, Any Abstentions: \_\_\_\_\_ Motion: \_\_\_\_\_

**3. GREENFIELD CEMETERY DISTRICT INTERIM MANAGER JESUS TOVAR’S REPORT:**

- A. The report will be presented by Jesus Tovar.
- B. The board will comment and or ask any questions on report.
- C. The board will turn the floor over to any public comment(s).
- D. The board will finalize their comments and question.

**4. GREENFIELD PROJECT MANAGER JANET THORP’S REPORT:**

- A. The report will be presented by Janet Thorp.
- B. The board will comment and or ask any questions on report.
- C. The board will turn the floor over to any public comment(s).
- D. The board will finalize their comments and question.

**5. INFORMATIONAL ITEMS:**

- On December 16<sup>th</sup>, 2024 a number of the public attended the meeting expressing their concerns pertaining but not limited to the grass, plots (sizes and sales), items being placed on plots, and more as noted in the minutes. The board is working on a plan with the interim manager and has been in contact with Chris Lopez’s office in regards to these issues.
  - A. The informational item will be brought to discussion by David Kong.
  - B. The board will comment and or ask any questions on report.
  - C. The board will turn the floor over to any public comment(s).
  - D. The board will finalize their comments and questions
- The board will discuss the appraisal update on the Holy Trinity property the Greenfield Cemetery District has expressed interest in purchasing to expand the Greenfield Cemetery.
  - A. The informational item will be presented by Raul Rodriguez.
  - B. The board will make comments and or ask any questions on report.
  - C. The board will turn the floor over to any public comment(s).
  - D. The board will finalize their comments and questions.

- The board will discuss the Cemetery Convention in Monterey in March. Who's attending? Who applied for the scholarship?
  - E. The informational item will be brought to discussion by David Kong.
  - F. The board will comment and or ask any questions on report.
  - G. The board will turn the floor over to any public comment(s).
  - H. The board will finalize their comments and questions

**BUSINESS ACTION ITEMS:**

- The board will complete their bi-yearly vote for the Board President and clerk for the next two years according to bylaws recently adopted on May 20<sup>th</sup>, 2024.
  - A. The business action item will be presented by Janet Thorp.
  - B. The board will make comments and or ask any questions.
  - C. The board will turn the floor over to any public comment(s).
  - D. The board will finalize their comments and questions.
  - E. The board will vote to elect a President for the Greenfield Cemetery District for 2025-2026:

Motion by: \_\_\_\_\_ Second by: \_\_\_\_\_

Motion: The motion as it was made will be in the January 20<sup>th</sup>, 2025 minutes

AIF: \_\_\_\_\_, Any Objections: \_\_\_\_\_, Any Abstentions: \_\_\_\_\_

- The board will discuss and potentially adopt a new policy on the removal of flowers as brought to the board by the cemetery district subcommittee.
  - A. The informational item will be presented by Janet Thorp.
  - B. The board will make comments and or ask any questions on the policies.
  - C. The board will turn the floor over to any public comment(s).
  - D. The board will finalize their comments and questions.
  - E. The board will vote on the policy on flower removal based on what is presented to the board by the subcommittee:

Motion by: \_\_\_\_\_ Second by: \_\_\_\_\_

Motion: The motion as it was made will appear in the January 20<sup>th</sup>, 2025 minutes.

AIF: \_\_\_\_\_, Any Objections: \_\_\_\_\_, Any Abstentions: \_\_\_\_\_

- The board will discuss modifying the bylaws and the meeting time to adjust to a 5:30 PM start time for the Greenfield Cemetery District meeting instead of the 6:00 PM start time established on December 16<sup>th</sup>, 2024.
  - F. The informational item will be presented by Janet Thorp.
  - G. The board will make comments and or ask any questions on the policies.
  - H. The board will turn the floor over to any public comment(s).
  - I. The board will finalize their comments and questions.
  - J. The board will vote on the purchasing of gravel for the winter season of 2024-2025 presented:

Motion by: \_\_\_\_\_ Second by: \_\_\_\_\_

Motion: The motion as it was made will appear in the January 20<sup>th</sup>, 2025 minutes.

AIF: \_\_\_\_\_, Any Objections: \_\_\_\_\_, Any Abstentions: \_\_\_\_\_

**6. GREENFIELD CEMETERY DISTRICT CURRENT EXPENSE SHEET IS ATTACHED TO THE AGENDA.**

- A. The board will make any comments or questions.
- B. The board will turn the floor over to any public comment(s).
- C. The final recognition of the expenses will be acknowledged and the expense portion of the meeting will be closed.

**7. FINAL BOARD COMMENTS:**

- Each member of the board will take 1 minute to add in any final comments or agenda items for the February 17<sup>th</sup>, 2025 meeting.
  - A. The board will make their final comments.
  - B. The board will turn the floor over to any public comment(s).
  - C. The final comments section will be closed and the meeting will be turned over to closed session. Adjournment pending if the session needs to be re-opened.

**8. CLOSED SESSION:**

- The board will discuss employees and be doing an overall employee review and issues brought to their attention throughout the month and following up their December 30<sup>th</sup>, 2024 emergency meeting.
- Lawyer, Brian Hughes, will join closed session via zoom.

**9. THE BOARD WILL OPEN THE SESSION BACK UP TO THE PUBLIC.**

**The agenda can also be located and downloaded at our website:**

<https://www.greenfieldcemetery.org/>

**NEXT REGULAR BOARD MEETING FEBRUARY 17<sup>TH</sup>, 2025**

**BOARD MEMBERS:**

David Kong (Chair), Beatriz Diaz (Clerk), Raul Rodriguez, Clara Valdivia, James Thorp