

AGENDA
GREENFIELD CEMETERY DISTRICT BOARD
REGULAR MEETING
MONDAY AUGUST 19, 2024 @ 6:00P.M.
@ GREENFIELD LIONS HALL 618 APPLE AVENUE,
GREENFIELD, CA

CALL TO ORDER: Time: _____ Adjourned: _____

Roll Call: David Kong (Chair), Beatriz Diaz (Clerk), Raul Rodriguez, Clara Valdivia, Jim Thorp

Public comments: Members of the public will be afforded the opportunity of a **3-minute** public comment and may do so when the board opens public comments. "The board will normally not respond to public comments". If an Item is on the agenda and you want to make a public comment, please save your comment when the item comes up.

1. **Public Comments:**

2. **Approval of July 15, 2024, MINUTES:**

Public Comment:

Motion by: _____ Second by: _____

Ayes: _____, Any Objections: _____, Any Abstentions: _____ Motion: _____

3. **Greenfield Cemetery Manager Manuel Mireles Report:**

4. **Greenfield Project Manager Janet Thorp**

5. **Informational Item:**

Update on Agenda Show Cases

6. **Discussion Item:**

Employees Board Policy, Employee/s to provide all documentation before starting employment (job Application, Photo ID., I-9, W-9)

Employee/s to complete own Timecards provided by District

PCA Conference (David)

7. **Action Item:**

Approve new Timecards, Employees Application, I-9, and board policy for all employees.

Approve Independent Auditor (Financial Report)

8. **Closed Session:**

Employment review and job description

Motion by: _____ Second by: _____

All In Favor: _____, Objections _____, Abstentions _____ Motion: _____

9. **Board Comments:**

[Next Regular Board Meeting Monday September 16, 2024](#)
Greenfield Library 315 El Camino Real, Greenfield, CA 93927

Board Members:

David Kong (Chair), Beatriz Diaz (Clerk), Raul Rodriguez, Clara Valdivia, Jim Thorp